

**THE NORTH HAVEN BOARD OF EDUCATION
5 LINSLEY STREET
NORTH HAVEN, CONNECTICUT
MINUTES**

Date: May 7, 2014

6:10 p.m.

THIS MEETING WILL TAKE PLACE AT NORTH HAVEN MIDDLE SCHOOL, 55 BAILEY ROAD, NORTH HAVEN, CT 06473

Attendance at this REGULAR Meeting: Anita Anderson, Alicia Clapp, Randi Petersen, Goldie Adele, Jennifer Caldwell, Jennifer Cecarelli, Bryan Bogen, Kristine Carling, Director of Finance, Operations and Human Resources, Melinda McKenna, Director of Curriculum, Instruction and Planning, and Robert D. Cronin, Ph.D., Superintendent of Schools.

Matthew Kerzner and Wesley O'Brien were absent

1. Building Committee

a. Discussion of the North Haven Middle School Building Project

Mrs. Anderson opened this meeting introducing Mr. Fritz Morris from Perkins Eastman, Graham Curtis from DCT Diversified Technical Communications and I Dave Mikos, from the North Haven Middle School Building Committee. Mr. Morris and Mr. Curtis made a presentation showing the Board and the public the plans for the new North Haven Middle School, including the layout of the interior of the school and the exterior as well. Mr. Mikos made a presentation regarding the North Haven Middle School Building Committee proposed changes in the fields.

The Board of Education discussed some of the changes in the Education Specifications and asked the architects some questions to better understand these changes and the reasons for them. Many of these adjustments were small changes in some of the areas in the renovations of the new North Haven Middle School. Some of the changes were in square footages in some prep areas, storage areas, PE, fitness areas, gymnasium areas, special education classrooms, cafeteria storage area, as well as under maintenance and operations space for example office/shop areas, storage areas, etc.

The Board of Education further discussed the field changes in the Education Specifications. Mr. Curtis and Mr. Morris answered some questions the Board members had. Some of the questions were regarding the maintenance of turf vs. grass, and what our current costs in the maintenance of our fields, the life span of the turf, etc. The additions proposed changes of the fields are: 3 turf fields (2 full size soccer fields and 1 Southside field), seating for 1000, lighting, and resurfacing of the track.

Mrs. Cecarelli suggested with regards to the South Field, perhaps not laying turf on that field, but rather fix the irrigation issues, put lighting in and making it playable, which will save approximately one million dollars. She feels that if this field is turfed, then it should also be fenced in to prevent it from damage.

b. Approval of the North Haven Middle School Education Specifications

Moved: to approve the North Haven Middle School Educational Specifications dated
May 8, 2014

Approved

MOVED: Randi Petersen
SECOND: Alicia Clapp
AYE: 6
NAY: 1
ABSTAIN: 0

Jennifer Cecarelli voted no as she feels if the South Field is turf, then there should be fencing around it.

Mrs. Petersen asked the architects if there was a possibility that if the South Field could be fenced in after this vote, if there was funding. Mr. Curtis responded that yes, the fencing would not be very costly, and in the end if there was a contingency to do it they would absolutely do it.

With that additional information regarding the fence around the Southside Field, Mrs. Cecarelli respectfully requested the vote be taken over.

Mrs. Anderson then made the following Motion:

Moved: to re-vote on the above motion to approve the North Haven Middle School Educational Specifications Approved

MOVED: Randi Petersen
SECOND: Bryan Bogen
AYE: 7
NAY: 0
ABSTAIN: 0

REVOTE:

Moved: to approve the North Haven Middle School Educational Specifications Approved

MOVED: Randi Petersen
SECOND: Jennifer Cecarelli
AYE: 7
NAY: 0
ABSTAIN: 0

c. Approval of the North Haven Middle School Schematic Design

Moved: to approve the North Haven Middle School Schematic Design TABLED

This motion was tabled until the Building Committee approves the Schematic Design

2. Public Comments

- Adam Schweickert – supporting the building committees proposal and would like to keep the South field turfed, and would like the Board to vote in favor of this proposal.
- Marc Russo – supports the building committee proposal regarding the fields.
- Ed Tantorski, Jr. – supports the building committee proposal regarding the fields.
- Lois Frankforter –High School girls lacrosse coach – supports the building committee proposal regarding the fields as proposed

3. Consent Agenda

a. Approval of the Minutes of April 10, 2014

Moved: to approve the Minutes of April 10, 2014 Approved

MOVED: Goldie Adele
SECOND: Jennifer Cecarelli
AYE: 7
NAY: 0
ABSTAIN 0

Items Removed from Consent Agenda:

4. Student Reports – no student reports this evening

5. Chairman's Report

Mrs. Anderson reported that this school year is quickly coming to an end. She stated that Friday night is Prom and wished all that was going a great time.

1. Approval of the retirement of Joanne Vollero, paraprofessional at Montowese Elementary school

Moved: to approve the retirement of Joanne Vollero, paraprofessional at

Montowese Elementary School

Approved

MOVED: Goldie Adele
SECOND: Bryan Bogan
AYE: 7
NAY: 0
ABSTAIN 0

2. Approval to grant Jacqueline Cappiello, science teacher at North Haven High School a leave of absence for the 2014-2015 school year following the birth of her child. Mrs. Cappiello will return to her position in August of 2015.

Moved: to grant Jacqueline Cappiello, science teacher at North Haven High School a leave of absence for the 2014-2015 school year following the birth of her child. Mrs. Cappiello will return to her position in August of 2015

Approved

MOVED: Bryan Bogan
SECOND: Goldie Adele
AYE: 7
NAY: 0
ABSTAIN 0

6. Report of Standing Committees

a. Finance and Operations

1. Director of Finance and Operation's Report

Mrs. Carling reported that Finance and Operations did not meet this evening.

Mrs. Carling reported that end of the year encumbrances are coming in and being processed. She stated the district is getting ready for the end of the school year, and that all obligations are being met. Mrs. Carling reported that on April 30, 2014 the Security Grant was filed.

2. Approval of the 2013-2014 Monthly Financial Report

Moved: to approve the 2013-2014 Monthly Financial Report

Approved

MOVED: Alicia Clapp
SECOND: Goldie Adele
AYE: 7
NAY: 0
ABSTAIN 0

3. Approval of vocational transportation (documents to follow)

Mrs. Carling reported that this will eliminate transportation to Eli Whitney and Wilcox High Schools. We will continue to transport students to Platt Technical High School and Vinal Technical High School. We will be partnering with Vinal Tech. and Platt Tech. as the two technical schools we will send our students to and provide transportation to. If students choose to go to any other Technical School, they would provide their own transportation to and from school.

Moved: to approve the vocational transportation

Approved

MOVED: Jennifer Cecarelli
SECOND: Alicia Clapp
AYE: 7
NAY: 0
ABSTAIN 0

4. Approval of North Haven Adult Education's affiliation with Hamden Public Schools

Moved: to approve the North Haven Adult Education's affiliation with Hamden Public Schools

Approved

MOVED: Randi Petersen
SECOND: Alicia Clapp
AYE: 7
NAY: 0
ABSTAIN 0

b. Curriculum, Instruction and Planning

Mrs. McKenna reported:

1. Textbook discussion- textbook proposal for Computer Applications course-Excel It!, Publish It! and Present It! - Carol Ardito will join us for discussion & the sharing of texts
 - Mrs. Ardito (Career & Technical Education Program Coordinator) joined us for textbook discussion. The textbook proposal for Computer Applications course-Excel It!, Publish It! and Present It! was approved. The group discussed the positive impact that the Perkins Grant has had on the department this year. Mrs. Ardito along with teachers in the department will be writing a grant to assist with funding for an Advanced Personal Finance course.
 2. Open Choice Update
 - Mrs. McKenna shared information about the number of students who will be attending North Haven Public Schools next year. ACES provided this information to the district on Friday. As of now it looks like there will be 49 Open Choice students. 23 students will be at the elementary schools. We still have not received information about students who will be attending magnet schools next year.
 3. Kindergarten Registration Update
 - Mrs. McKenna shared that kindergarten screening is up and running. Mrs. Carling and Mrs. McKenna visited Green Acres today and everything was going well. Mrs. McKenna shared the kindergarten numbers that we have at this time.
 4. Textbook discussion- Continuation from April meeting about updating Psychology text- Psychology- Jill Metz will join us for discussion & the sharing of text
 - Jill Metz (Social Studies Coordinator) joined us for a continued conversation around updating the current Psychology text. The group discussed the textbook proposal and approved the textbook Psychology. Jill also shared follow up information requested at the April C & I meeting regarding copyright dates for textbooks in the department.
- Mrs. Carling joined the group to discuss Adult Education options with Hamden Public Schools.
- The group discussed the location of summer school programs for this summer given the potential construction at Ridge Road School to open up the bus loop.

- Mrs. McKenna shared information from Pat Laterza about the North Haven One Town One Book. Mrs. McKenna also shared about attending the World Language Honor Society last week.

c. Director of Curriculum and Instruction Report

Mrs. McKenna reported that all of the elementary schools have started registering kindergarten students. The four elementary schools followed the same procedure for registration and had them all on the same days. Mrs. McKenna reported that there is one more day left for kindergarten registration. She also reported that later in the year the schools will hold a Tea for the new Kindergarteners.

d. Policy Committee

Ms. Caldwell reported that the Policy Committee met on April 28, 2014 and reviewed the draft of the Building Use Policy, which will be given a first read this evening.

The Policy Committee will meet again on May 27, 2014 at 5:30 p.m. at Central Office

May 7th 5:30 next meeting

1. Rescind Policies 8001, 8002, 8005, 8007, 8008 from current manual

Moved: to Rescind Policies 8001, 8002, 8005, 8007, 8008 from the current policy manual Approved

MOVED: Anita Anderson
SECOND: Randi Petersen
AYE: 6
NAY: 0
ABSTAIN 1

Alicia Clapp abstained

2. Second read and approval of Community Relations Series (1000)

Moved: to approve the second read and approval of Community Relations Series (1000) Approved

MOVED: Jennifer Caldwell
SECOND: Jennifer Cecarelli
AYE: 6
NAY: 0
ABSTAIN 1

Alicia Clapp abstained

3. First read of policy number 3515, Community Use of School Facilities, replacing current policy number 2011
4. First read of Administration Series (new 2000)

e. Athletic Committee

Mrs. Peterson reported the athletic committee met Monday establishing the purpose of the committee. The committee members will be Board of Education Members, Randi Petersen, Goldie Adele, and Bryan Bogen. Mrs. Petersen stated that other members will be added in as needed.

Mrs. Petersen reported that the next meeting will be May 28, 2014 at central Office.

7. **ACES** - no report
8. **North Haven PTA Council**

Dr. Cronin reported that he attended the PTA Council meeting. He stated that attendance was low this month and there were some discussions surrounding the budget and middle school building project.

9. Enrollment

10. Superintendent's Report

Dr. Cronin reported the following:

- Central Office administrators will be looking at staffing now that kindergarten numbers are coming in and will bring those numbers to the full board in June.

11. Public Comments:

- Kate Ciak – commented with concerns regarding charging non-profit organizations for building usages.
- Adam Schweickert – commented on the all calls and would like one regarding any upcoming meetings

12. Executive Session: for matters of personnel

Moved: to enter into executive session for matters of personnel

Approved

MOVED: Goldie Adele
SECOND: Alicia Clapp
AYE: 7
NAY: 0
ABSTAIN 0

13. Adjournment

Moved: to adjourn at 10:20 p.m.

Approved

MOVED: Alicia Clapp
SECOND: Jennifer Ceccarelli
AYE: 7
NAY: 0
ABSTAIN 0

Respectfully submitted,

Anita Anderson

Anita Anderson,
Chairman